

# SHARP'S CEMETERY INC. MEETING AGENDA

JUNE 10, 2013

1. **CALL MEETING TO ORDER**
2. **CEMETERY RETURN FROM ROCK PRESBYTERIAN CHURCH**
  - A. **ROCK PRESBYTERIAN CHURCH HAS AGREED TO RETURN THE CEMETERY TO SHARP'S CEMETERY INC.**
    - A. **NEED TO RECEIVE NOTARIZED DEED**
    - B. **OPEN DISCUSSION REGARDING RETURN OF CEMETERY**
3. **PROJECTS DELAYED AS RESULT OF THE TRANSFER OF CEMETERY STATUS**
  - A. **ADDRESS PRIORITIES OF THE FOLLOWING PROJECTS**
    1. **UPDATE STATUS OF MAP**
      - A. **CUSTODIAL OF MAP OR MAPS**
      - B. **UPDATE RESPONSIBILITIES**
    2. **DATA BASE STATUS**
      - A. **SOFTWARE OPTION (DATA BASE/EXCEL SPREAD SHEET)**
    3. **PROCEDURAL MANUAL**
      - A. **MODIFICATIONS DUE TO RETURN OF CEMETERY**
      - B. **COMPLETE YEAR END FUNCTIONS**
      - C. **COMPLETE REVIEW FOR ANY CHANGES**
    4. **GOOGLE GROUPS**
      1. **COMMUNICATIONS TOOL**
    5. **SUGARSYNC FOR FILE BACKUP PROTECTION**
      - A. **CURRENTLY IN TESTING STAGE**
    6. **NEWSPAPER NOTICES**
      - A. **PLACE NOTICES TO GET CURRENT **MAIL AND E-MAIL ADDRESSES** OF SHARP'S CEMETERY LOT OWNERS SO WE CAN COMMUNICATE SHARP'S CEMETERY ACTIVITIES, UPDATES, NOTICES AND RECRUIT NEW MEMBERS**
    7. **GROUND RADAR PROPOSAL**
      - A. **REVIEW PROPOSAL OPTIONS**
4. **SHARP'S CEMETERY FINANCIAL STATUS**
  - A. **CASH BALANCE** \$ \_\_\_\_\_
  - B. **INVESTMENT ACCOUNT VALUE** \$ \_\_\_\_\_
  - C. **TOTAL VALUE** \$ \_\_\_\_\_
5. **OTHER BUSINESS**
6. **NEXT MEETING DATE**