

Sharp's Cemetery Board of Directors Meeting – 12/11/17

Attendees: Tom Swan, Charles Moore, Jerry Hendricks, Pam Goffinet, Bill Ayers

- **Officers.** Tom noted that most organizations hold officer election at year's end. Is there a policy for elections specified in the Procedure Manual?
- **Lot sale.** Tom made the first sale at the new price to Betty Jane and Donald S. Griffith on 11/28/2017. Center section, Row 24, Lot 20.
- **Tax Forms.** Pam will send Eric a 1099 form for mowing expenses and Tom will file Form 990-EZ.
- **Finances.** Pam received a notice that our checking account had an insufficient balance. Funds were transferred from the liquid account and now has a \$5,000 balance. We have only received permit fees the past few months while incurring mowing expenses. However, the value of all accounts increased over \$6000 for the year. Pam will sign up for electronic statements with the Selective Insurance. By doing that we are entered into a contest.
- **Repairs.** Ted Keusters of ABBA requires authorization to complete repairs on remaining damaged monuments. To date he was paid \$750 + \$750 for the memorial stone and installation. He has also been paid \$500 + \$1,000 so far for stone repairs in September. Tom will contact him to see what we still owe and ask him for an estimate to complete the job.
- **Corner stones.** In February, we ordered 6 sets of corner stones from ABBA Monument (C, M, J, T, P and A) but we need to place another order for four more, B, D, I, G for Benjamin (Above 33, 7N), Delmotte (Above 34, 2S and 3), Inglissa (Center 10, 15) and Griffith (Center 24, 20).

- **Map.** Need to confirm with deeds South section, Row 16, Lots 2-5. Listed as Jordan, Spence and Spence for 4 lots. Also need to confirm South section, Row 14, Lot 18. Is Hutchinson 18S or 18N? No deed record for Davis purchase.
- **Pam follow up:** The only deed in the book for Jordan: Row 14 Lot 11, 12. But that is not updated to the current row numbering. There are several deeds for Spence in the book. The Hutchinson deed is for South section, Row 14, Lot 18S. Did a text search for 'Oxford' in the Deeds file. There are four deeds, two dated 2009, two dated 2010. None are in the South Section. Then I searched for Lot 18. Also searched for Row 15. Nothing that matches that location. Davis = nothing.
- **Fence.** Bill obtained a recommendation to powder coat the iron fence rather than paint. Pam has had success powder coating a lamp with [EastCoast PowderCoat](#) in North East. Each fence section is 8 feet long and there are 30 sections south of the driveway and 36 sections north and it is a little over 3 feet high. So approximately 3 ft high x 528 ft long in total. Fence section are bolted to post so bolts could be cut to transport the sections, but the posts are set in concrete. They may have to be dealt with while remaining in place. Tom will contact them to get an estimate. Ideally, we would like for them to handle the entire job, dismantling the fence, transporting it, powder coating and then reassembling. We should also ask for less costly alternatives.
- **Trees.** We would like to replace some of the trees that were removed this summer but should wait until fence work is completed.
- **Webpage.** Jerry is looking into alternatives to our current webpage. The current software being used is very simple but not flexible enough to include a database of interments. One possibility is Wix.com which has a built-in database. No promises at this time. The first launching of the webpage took considerably longer than anticipated.

Submitted by Jerry Hendricks

Next meeting on January 8, 2018