

## SHARP'S CEMETERY INC. MEETING AGENDA

January 13, 2014

1. **CALL MEETING TO ORDER**
2. **BURIALS IN PLOT**
  - A. **REVISIT NUMBER BURIAL IN A PLOT**
  - B. **MAP-OWNER'S NAME VERSUS OCCUPANT**
3. **PROJECTS DELAYED AS RESULT OF THE TRANSFER OF CEMETERY STATUS**
  - A. **ADDRESS PRIORITIES OF THE FOLLOWING PROJECTS**
    1. **DATA BASE STATUS**
      - A. **STATUS OF DATA BASE**
    2. **PROCEDURAL MANUAL**
      - A. **MODIFICATIONS DUE TO RETURN OF CEMETERY**
      - B. **COMPLETE YEAR END FUNCTIONS**
      - C. **COMPLETE REVIEW FOR ANY CHANGES**
    3. **NEWSPAPER NOTICES**
      - A. **PLACE NOTICES TO GET CURRENT MAIL AND E-MAIL ADDRESSES OF SHARP'S CEMETERY LOT OWNERS SO WE CAN COMMUNICATE SHARP'S CEMETERY ACTIVITIES, UPDATES, NOTICES AND RECRUIT NEW MEMBERS**
        1. **NOTICE E-MAILED TO CECIL WHIG AND NEWARK POST ON November 20, 2013**
4. **OFFICERS AND DIRECTORS ELECTION**
  - A. **OPEN DISCUSSION**
5. **SHARP'S CEMETERY FINANCIAL STATUS**
  - A. **CASH BALANCE** \$ \_\_\_\_\_
  - B. **INVESTMENT ACCOUNT VALUE** \$ \_\_\_\_\_
  - C. **TOTAL VALUE** \$ \_\_\_\_\_
6. **OTHER BUSINESS**
7. **NEXT MEETING DATE**