

# SHARP'S CEMETERY INC. MEETING MINUTES

MAY 12, 2014

1. **CALL MEETING TO ORDER**
  - A. **ATTENDEES**
    - HAROLD E. DIEM
    - BRUCE SCHIRM
    - PAMELA Goffinet
    - PALMIE MACCARI
2. **DATA BASE STATUS**
  - A. **DATA BASE UPDATE**
    - Jerry Hendricks is on vacation, item held for next meeting
3. **NEWSPAPER NOTICES**
  - A. **THE CECIL WHIG HAS A NEW OWNER**
    1. **WILL CONTACT NEW OWNER WHEN IDENTIFIED**
      - Only 18 responses were received from the News Papers, decision was made to add Sharp's Cemetery contact on the proposed sign to be erected
4. **BROKERAGE MONTHLY STATEMENTS**
  - A. **DOCUMENT RETENTION PERIOD?**
    - Decision was made to keep the Sharp's Cemetery Brokerage Records for a period of seven (7) years
5. **COLORS IDENTIFIERS ON MAP**
  - A. **RE-PAMELA'S E-MAIL OF NOVEMBER 14, 2013**
    - Pamela mentioned that the legend is on the map
6. **STATUS OF SIGN FOR CEMETERY**
  - Pamela research revealed that a 4' X 8' MDO (high density material) sign is \$375 and a 4' x 8' metal sign is \$320. Pam will follow-up on installation charges.
7. **SHARP'S CEMETERY FINANCIAL STATUS**
  - A. **CASH BALANCE**
  - B. **INVESTMENT ACCOUNT VALUE**
  - C. **TOTAL VALUE**
  - D. **UNREALIZED CAPITAL GAIN**
    - An addition \$450 deposit was mailed for burials
8. **OTHER BUSINESS**
  - Two sets of corner stones installed
  - Tree limb on fence to be removed
9. **NEXT MEETING DATE**
  - June 9, 2014